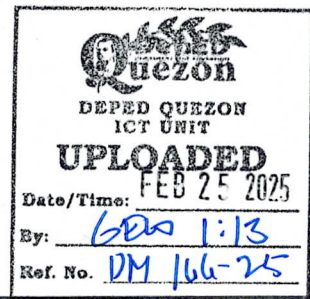




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



24 February 2025

DIVISION MEMORANDUM
DM No. 166, s. 2025

**LEARNER GOVERNMENT DISTRICT LEVEL ELECTIONS FOR
SCHOOL YEAR 2025-2026**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
School Heads In-Charge of Learner Formation
Elementary and Secondary School Heads
All Others Concerned

1. In compliance with **DM-OUOPS-2025-11-00442** titled **Learner Government Elections for School Year (SY) 2025-2026**, this Office, through the School Governance and Operations Division – Learner Formation Section (SGOD-LFS), announces the conduct of the Learner Government district level elections on **February 27-28, 2025**.
2. This activity shall amplify the voices of learners for representation and decision-making. Specifically, this activity aims to provide support to all learners to instill effective leadership which shall contribute to their holistic development.
3. All districts shall adhere to the guidelines and templates that will be discussed during the online orientation for the Learner Government district level election guidelines on **February 25, 2025**. The materials can be accessed and downloaded at **<https://tinyurl.com/LGDistrict2025>** after the orientation.
4. The district LG COMEA shall submit their election report through the approved registry of elected officers during the cluster level elections.
5. All Public Schools District Supervisors shall monitor the conduct of district level elections. The accomplished monitoring tool (see Enclosure 1) shall be scanned into a PDF file and be submitted through email at **sdo.quezon.learner.formation@gmail.com** on or before **March 3, 2025**.
6. Conduct of all activities related to the Learner Government Program (LGP) shall follow the provisions in **DepEd Order No. 09, s. 2005 – Instituting Measures to Increase Engaged Time-on-task and Ensuring Compliance Therewith; DepEd Order No. 03, s.**

DEPEDQUEZON-TM-SDS-04-009-003



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- 2023 – An Order Allowing the Conduct of In-person Activities in Schools;** and community guidelines on safety and health protocols.
7. All expenses incurred in the conduct and monitoring of district level elections shall be charged against school MOOE/local funds subject to the usual accounting and auditing rules and procedures.
 8. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

sgod/mamt/02/24/2025

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Enclosure 1 to DM No. 166, s. 2025

**LEARNER GOVERNMENT ELECTIONS FOR SCHOOL YEAR 2025-2026
 DISTRICT LEVEL MONITORING TOOL**

Instructions: Kindly put a check mark (/) whether the following processes are correctly implemented by the District LG COMEA through their MOVs. If not evident, write your remarks to specify the reason/s for their non-compliance.

No.	Process	MOVs:	Evident	Not Evident	Remarks
1	a. Establishment of the District's Learner Government COMEA: 1. Identification of Commissioners 2. Composition of Committees	District Memorandum Designation Papers Resolution Notice of Meeting Minutes of the Meeting			
2	Application Period: Submission of required forms and documents	Photocopies of School Level Oath of Office Parent Consent Forms			
3	Screening Process	Screening Form			
4	Pre-election: Preparation of ballots, master list of voters, and displayed list of candidates	List of Candidates Official Ballots			
5	Post-election:	Election			

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Enclosure 2 to DM No. ____, s. 2025

Parent Consent Form

This form confirms that as parent/guardian, I agree to allow the participation of my son/daughter in the conduct of the Learner Government District Level Elections on February ____, 2025 at _____.

This is to confirm that I give full permission for any activity that may be done during this event and the use of some or all of their images/contributions/performances in any publication (including electronic publications such as film or website) created by or for the DepEd – Quezon Learner Formation and to release this material on DepEd official platforms.

I hereby confirm that I agree and understand the commitment of my son/daughter to the learner government program. I also understand and will support my son's/daughter's endeavor to comply with existing rules and regulations for the said event, meet the expectations as participant, and fulfill the responsibilities as an officer of the Learner Government (LG).

Name and Signature of the Learner

Name and Signature of the Parent/Guardian

Date

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